

## **FACILITIES**

### **Operation and Maintenance of Buildings, Grounds, and Equipment**

#### **Building Supervisor Reference Manual**

This regulation supersedes Regulation 8510.1.

#### **I. PURPOSE**

To establish the Fairfax County Public Schools Building Supervisor Reference Manual.

#### **II. SUMMARY OF CHANGES SINCE LAST PUBLICATION**

The Office of Maintenance Services has been changed to the Office of Facilities Management.

#### **III. SCOPE AND ORIGIN**

The information and requirements contained in the Fairfax County Public Schools Building Supervisor Reference Manual are set forth as a guide for principals, administrators, cluster monitors, and building supervisors responsible for custodial training, building inspections, and the maintenance of custodial standards. The regulatory matters embraced within the text of the manual are not intended to be modifications of existing policy and rules promulgated in official School Board policies and regulations.

#### **IV. RESPONSIBILITIES**

Under the supervision of the chief operating officer, Department of Facilities and Transportation Services, the director, Office of Facilities Management, shall be responsible for maintaining current information in the manual consistent with School Board policies and regulations.

Additional copies of the manual may be obtained from the Office of Facilities Management, Department of Facilities and Transportation Services.