

## **INFORMATION TECHNOLOGY**

### **Technology Infrastructure**

#### **Data Security, Data Processing Recovery, and Contingency Planning**

This policy supersedes Policy 6220.1

#### **I. PURPOSE**

To provide for the development of plans, procedures, and regulations for data security, data processing recovery, and contingency planning for Fairfax County Public Schools (FCPS) computer resources, including both data and services.

#### **II. SUMMARY OF CHANGES SINCE LAST PUBLICATION**

The category Information Technology Infrastructure was changed to Technology Infrastructure.

#### **III. RESPONSIBILITY**

The chief information officer, Department of Information Technology, shall be responsible to the Division Superintendent to establish such plans, procedures, and regulations as may be needed to provide for the security and recovery of information and data processing services.

#### **IV. SCOPE**

The Department of Information Technology shall develop and maintain a disaster recovery plan in an effort to continue computer processing and network operations capability following a major equipment failure or significant damage to a computer facility.

The department shall develop and maintain a data security operating plan to ensure that all student, personnel, financial, or other vital data resident on FCPS computing and network systems receive security protection from unauthorized use, access, or distribution.

Policy  
adopted: September 17, 1987  
Corrected: November 1, 1993  
Corrected: June 3, 1999  
Reviewed: June 7, 2004  
Reviewed and  
corrected: November 30, 2009