

GENERAL SUPPORT–FACILITIES AND TRANSPORTATION SERVICES

Transportation

Charge for Use of School Buses

I. PURPOSE

To establish reimbursement rates for use of school buses for school year 2009-10. This notice is in effect through August 31, 2010.

II. REIMBURSEMENT RATES

The mileage rate is based on estimated prices of fuel, parts, maintenance, and self-insurance and is subject to adjustment due to price changes. Rates are adjusted if costs exceed estimates. The mileage rate for schools does not include depreciation. The nonschool mileage rate includes depreciation.

The following rates will apply from September 1, 2009, to August 31, 2010.

<u>Use</u>	<u>Mileage Rate</u>	<u>Standard Rate for Driver</u>
Student activity or instructional field trip	\$ 2.17 per mile	\$32.42 per hour
“Pep” buses	\$270.60 flat rate	
Nonschool use	\$ 3.14 per mile	\$48.34 per hour

III. STUDENT ACTIVITY AND INSTRUCTIONAL FIELD TRIPS

For student activity and instructional field trips, the minimum charge for a driver is two hours at the standard rate. The standard rate is not directly related to the actual rate of pay for the driver assigned to a given field trip. Drivers will be paid at their individual rates.

For nonschool users, the mileage fee is calculated from the parking location of the bus to the departure point, from the departure point to the destination, from the destination back to the departure point, and from the departure point back to the parking location. For schools, the mileage fee is calculated from the school to the destination and back to the school.

IV. COST ESTIMATION

Costs for student activity and instructional field trips may be estimated by multiplying the standard driver's rate by the estimated number of hours the field trip will take; add the mileage charge to this (multiply the number of miles by the mileage rate). Field trips that are over 50 miles are not to be included in flat-rate "pep" bus charges. Split trips may be requested. One bus will take the riders to the destination and then return to its regular runs. A second bus will pick up the riders. If the split trip can be arranged in conjunction with regular runs, only one two-hour minimum will be charged. Otherwise, or for weekend split trips, there will be a two-hour minimum for each part of the split trip.

V. USE OF COMMERCIAL CARRIERS

Schools may use commercial carriers for field trips. The current list of all carriers that have submitted certificates of insurance stating the required amount of liability coverage to risk management are listed online at the following web site: <http://www.fcps.edu/fs/budget/riskmanagement/commercialcarriers.pdf>. Schools may use the Metro subway system to help students explore the concept of mass transit. School bus transportation may be provided to and from Metro locations.

See also the current versions of: Regulation 5790, Field Trips—Planning and Conducting
Regulation 8620, Use of School Buses for Nonschool
Purposes