

## **FACILITIES AND TRANSPORTATION SERVICES**

### **Transportation**

#### **Pupil Transportation Manual**

This regulation supersedes Regulation 7102.2P.

#### **I. PURPOSE**

To establish the *Fairfax County Public Schools Pupil Transportation Manual (PTM)*.

#### **II. SUMMARY OF CHANGES SINCE LAST PUBLICATION**

The PTM has been updated to reflect changes in position titles, departments, and current operating procedures for school bus drivers.

#### **III. ORIGIN AND SCOPE**

The information and requirements contained in the *Fairfax County Public Schools Pupil Transportation Manual* are set forth as regulations for school bus drivers, substitute bus drivers, bus attendants, and transportation services staff members. The regulatory matters embraced within the text of the manual are not intended to be modifications of existing policies and rules established in official School Board policies and regulations.

#### **IV. DISTRIBUTION**

The manual shall be distributed to each school bus driver and bus attendant; to the Office of Transportation Services staff; to the chief operating officer, Department of Facilities and Transportation Services; and to each school principal. Additional copies may be obtained from the Office of Transportation Services.

#### **V. REVISIONS**

The manual shall be revised periodically. The director, Office of Transportation Services, should request input from employee associations when revisions are contemplated.