

# New DPS Schools Status

Board of Education Update

March 18, 2010

# New DPS Schools Status

---

- New Schools Opened for 2009-2010 Status
- Charter Renewal Process Status
- New Schools Opening in 2010-2011 Status

# New Schools for 2010-2011 Enrollment Summary

---

- Enrollment Status

<b>Schools Opening in 2010-2011 Status as of 3/5/10</b>			
School	Target Enrollment	Applications/ Choice/ Intent to Enroll	Waitlist
DGS	238	64	0
DLS	225	498	140
DSST	135	328	169
GALS	150	230	N/A
Greenlee	430	229	N/A
Lake IB	120	120	N/A
SOAR	230	332	82
Summit Academy	250	N/A	N/A
WDP at Lake	120	140	N/A
WDP at Emerson	120	160	N/A

# New Schools for 2010-2011 Project Status Summary

Project	Overall Project Status	Project	Overall Project Status	Project	Overall Project Status
Summit Academy (MPC)	Y	Greenlee School Turnaround	G	Emerson to PREP Co-Location	G
DSST/SOAR GVR E-12 Campus	G	Lake Turnaround/WDP 3 Co-Location	G	New Schools Year Zero	G
Philips Closure	G	WDP 4 Co-Location (Emerson)	G	Charter Renewals	G
Odyssey Charter School Move	G	Denver Green School at Fallis	G	Charter Turnarounds	Y
Westerly Creek School Expansion	G	Denver Language School at Whiteman	G	Charter Closures	G

Legend:

<b>B</b>	<b>G</b>	<b>Y</b>	<b>R</b>
Complete	On Track	Caution	Problem

# Summit Academy (MPC): Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>	<ul style="list-style-type: none"> <li>Staff selection:                             <ul style="list-style-type: none"> <li>- Principal, Consultant Team, Leadership Team</li> </ul> </li> </ul>	G	G	<ul style="list-style-type: none"> <li>Principal selected, announcement pending</li> <li>Staff development through Diploma+ program is in discussion</li> </ul>
<b>Student Recruitment</b>	<ul style="list-style-type: none"> <li>Identification of:                             <ul style="list-style-type: none"> <li>- Enrollment priority zones</li> <li>- Student grade level capacities</li> </ul> </li> <li>Marketing Plan initiation</li> </ul>	Y	Y	<ul style="list-style-type: none"> <li>Recruiting plan nearing completion</li> <li>Initial Colorado Heights College (SW area) area analysis identified for recruitment strategies</li> <li>Marketing in progress; marketing program targets identified; demand is very high in SW area</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>Completion of draft budget</li> </ul>	G	Y	<ul style="list-style-type: none"> <li>Confirmed draft budget; five year plan with staff and instructional focus is tentatively approved by DPS support staff; program pathways are included</li> <li>Confirming funding source for Diploma +</li> <li>Determining source of secondary CTE funding; expect ongoing support for state reimbursable programs</li> <li>Initial op. budget for 250 students identified; start up funds GOB 2010</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Diploma + program is foundation for core program</li> <li>Program philosophy design identified with CTE programs and academic support from Diploma+ program</li> <li>Certified Nursing Associate, Microsoft Business Certification, and Criminal Justice programs are foundational anchors for MPC</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Plan for community awareness and recruitment</li> </ul>	R	Y	<ul style="list-style-type: none"> <li>Planning under way; 90 day engagement plan in work to engage principals, civic organizations, community</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>Location and lease</li> <li>Space and program focus aligned with intended facility</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Anticipated lease with facility in negotiation; approval expected in late March</li> <li>- Facility Renovations to be finalized (minor)</li> <li>- Furniture needs assessment to be completed</li> </ul>

Legend:

<b>B</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>W</b>
Complete	On Track	Caution	Problem	Not Started

# DSST at GVR E-12 Campus: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Leadership and Governance</b>	<ul style="list-style-type: none"> <li>School leader hired</li> <li>Signed contract</li> <li>Final Board Member Roster with Disclosures</li> <li>Office Staff - pending</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Leader hired and working</li> <li>Contract signed</li> <li>Final roster and disclosures due April 1</li> <li>School leader is building their team; actively recruiting/building their faculty</li> </ul>
<b>Student Recruitment/ Enrollment</b>	<ul style="list-style-type: none"> <li>75% students on May 1</li> <li>IC by July 15</li> </ul>	G	G	<ul style="list-style-type: none"> <li>DSST – 328 applications to date for Grade 6; target enrollment of 140 seats</li> <li>Acceptance Deadline: March 24</li> <li>Waiting List: 132 Denver Residents/37 GVR Residents</li> <li>Lottery complete, communicating with families</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>District allocations determined</li> <li>Year 1 final adopted budget</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Due March 15</li> <li>Due June 1</li> <li>Working with schools, DPS athletics, facility operations to complete FF&amp;E needs for new campus; ordering in March</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> <li>Program philosophy design and core academic plan in place</li> </ul>	G	G	<ul style="list-style-type: none"> <li>The program meets an identified need in the District</li> <li>Preparing to open in August 2010</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Variety of outreach forms/strategies in use to engage key stakeholders</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Variety of open houses and ongoing meetings planned, web site up and running, DSST banner hung on job site</li> <li>New outreach will begin following lottery</li> </ul>
<b>New School Training</b>	<ul style="list-style-type: none"> <li>Phase 1: Introduction</li> <li>Phase 2: Finance</li> <li>Phase 3: District Accountability &amp; Support</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Phase 1 Training: Complete</li> <li>Phase 2 Training: Finance-March 15</li> <li>Phase 3: District Policy-May 15</li> </ul>
<b>Facility Readiness/ Operations</b>	<ul style="list-style-type: none"> <li>Facility Secured</li> <li>Facility Approved by BOE</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Campus project is on time and within budget for an early summer turn over to schools</li> <li>Meetings ongoing with design and construction team to prepare campus</li> <li>Foodservice vendor selection forthcoming</li> </ul>

# SOAR at GVR E-12 Campus: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Leadership and Governance</b>	<ul style="list-style-type: none"> <li>School leader hired</li> <li>Signed contract</li> <li>Final Board Member Roster with Disclosures</li> <li>Office Staff - pending</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Leader hired and working</li> <li>Contract signed</li> <li>Final roster and disclosures due April 1</li> <li>School leader is building their team; actively recruiting/building their faculty</li> </ul>
<b>Student Recruitment/ Enrollment</b>	<ul style="list-style-type: none"> <li>75% students on May 1</li> <li>IC by July 15</li> </ul>	G	G	<ul style="list-style-type: none"> <li>SOAR – 332 application received to date for K-2; target enrollment of 230 seats</li> <li>Acceptance Deadline: March 5</li> <li>Waiting List: 82</li> <li>Lottery complete, communicating with families</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>District allocations determined</li> <li>Year 1 final adopted budget</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Due March 15</li> <li>Due June 1</li> <li>Working with schools, DPS athletics, facility operations to complete FF&amp;E needs for new campus; ordering in March</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> <li>Program philosophy design and core academic plan in place</li> </ul>	G	G	<ul style="list-style-type: none"> <li>The program meets an identified need in the District</li> <li>Preparing to open in August 2010</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Variety of outreach forms/strategies in use to engage key stakeholders</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Variety of open houses and ongoing meetings planned, web site up and running, SOAR banner hung on job site</li> <li>New outreach will begin following lottery</li> </ul>
<b>New School Training</b>	<ul style="list-style-type: none"> <li>Phase 1: Introduction</li> <li>Phase 2: Finance</li> <li>Phase 3: District Accountability &amp; Support</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Phase 1 Training: Complete</li> <li>Phase 2 Training: Finance-March 15</li> <li>Phase 3: District Policy-May 15</li> </ul>
<b>Facility Readiness/ Operations</b>	<ul style="list-style-type: none"> <li>Facility Secured</li> <li>Facility Approved by BOE</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Campus project is on time and within budget for an early summer turn over to schools</li> <li>Meetings ongoing with design and construction team to prepare campus</li> <li>Foodservice vendor selection forthcoming</li> </ul>

# Philips Elementary Closure: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>	<ul style="list-style-type: none"> <li>Due to school closure no benchmarks in this area</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Informal "Job Fair" for Philips teachers with WC interim Principal held on February 17.</li> </ul>
<b>Student Recruitment</b>	<ul style="list-style-type: none"> <li>All current Philips students will make affirmative school choice for 2010 school year</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Choice outreach in progress</li> <li>Transition activities for Philips students planned</li> <li>Decisions secured for 93 of 155 Philips students</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>Draft closure budget completed</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Budget approval pending</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>	NA	NA	
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Variety of outreach strategies in use to ensure smooth student transition</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Choice Liaisons and Parent Family Liaisons heavily engaged with community</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>Basic project scope has been identified</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Determining disposition of FF&amp;E for move scheduled in summer 2010</li> <li>Facility improvement requirements determined/approved</li> <li>Facility improvement budget approved</li> <li>Construction documents in development</li> </ul>

# Philips Student Transition

---

- Choice Liaison/outreach summary (Choice Liaison Glenn Smith)
  - Organized parent meetings on choice and parent visits to Bill Roberts, Westerly Creek and Park Hill
  - Held daily office hours to offer parents one-on-one counseling
  - Informed parents of choices (phone and in-person)
  - Facilitated the completion of choice applications
  - Organized parents / grandparents to deliver information to other parents in the school
  - Worked closely with school principal and secretary on getting correct student data
  - Transition activities planned
    - Continue to attempt to make contact with families who have not yet expressed a choice
    - Opportunity for teachers from Westerly Creek and Park Hill to come to Philips to meet the student, have a “getting to know you” conversation with one another (Spring 10)
    - Cultural competency and diversity training to be held for teachers after school and a possible staff retreat (June 10)
    - Orientation for Philips students at Park Hill and Westerly Creek to visit their new schools; structured day of meeting teachers, learning about academic and work habit expectations and developing an understanding of basic school logistics to support the transitions (Spring 10)
- Philips Student School Selection Summary
  - 155 students in ECE-4
  - Decisions secured for 93 students
  - Choice Outreach continuing with final 62 students
    - 15 students are new to the school this year
    - 44 students are choice-in to Philips
    - 17 are boundary students (1 Park Hill, 16 Westerly Creek)
    - All students in the autism program have been successfully contacted and are working with DPS staff for placement options

# Odyssey Charter School Move: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>		NA	NA	<ul style="list-style-type: none"> <li>Charter responsibility</li> </ul>
<b>Student Recruitment</b>		NA	NA	<ul style="list-style-type: none"> <li>Charter responsibility</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>Estimated project cost developed</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Total Estimated Project Cost determined and budget developed for required facility modifications, miscellaneous FF&amp;E and a blinds allowance</li> <li>Basic business deal parameters have been rolled into the scope of work for Philips and will be attached to their Facility Use Agreement as an exhibit</li> </ul>
<b>Academic Readiness</b>		NA	NA	<ul style="list-style-type: none"> <li>Charter responsibility</li> </ul>
<b>Community Engagement</b>		NA	NA	<ul style="list-style-type: none"> <li>Charter responsibility</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>Initial project scope developed</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Due to tight time frame for move out/move in, Odyssey packing is starting as early as March and “move coordinator” will be identified to increase efficiency; working to ensure that FF&amp;E disposition is done early as well; Philips pack plan also being developed with an eye to efficiency</li> <li>Major facility modifications will include making some rooms larger, increase to parking lot to accommodate buses and kayaks, renovation to entry area, addition of climbing wall to gym, and replacing fold-down tables</li> <li>Facility improvement budget established</li> <li>On track to finalize scope, select A/E, construction PM, begin bidding</li> </ul>

# Westerly Creek School Expansion: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/ Next steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>	<ul style="list-style-type: none"> <li>Hiring staff for demographic growth and Feeder rooms</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Postings are up (5 FTE for growth, 7 for Feeder rooms)</li> <li>Internal hiring cycle concludes Feb 22</li> <li>Forced Placements made by March 10</li> <li>Any remaining hiring by March 31</li> </ul>
<b>Student Recruitment</b>	<ul style="list-style-type: none"> <li>Outreach to Philips students, other students interested in choicing in to Westerly Creek</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Additional choice applications expected to be approved - March 5</li> <li>Larger recruitment strategy proposal (whole community and 2010 and 2011) pending March</li> <li>Choice Liaison is working daily with Philips parents</li> <li>Approximately 30 Philips families indicated WC as their intention for 2010-11 (includes center program students)</li> <li>Initial choice applications (33 total) approved (both NCLB / Traditional) by principal</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>Initial budget established for facility adjustments and FF&amp;E</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Final scope confirmation pending (see Milestones)</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Academic program in place</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Program already in existence and operating</li> <li>IS in process of engaging principals at WC and PH on academic supports for incoming Philips students</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Community and staff are aware of the expansion</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Choice Liaisons and Parent Family Liaisons heavily engaged with community for Philips transition</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>Initial walkthrough and assessments completed</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Confirmation of project scope – Due early/mid March</li> <li>Scheduling of work, ordering, etc., to be established following scope confirmation – mid March</li> <li>Bidding and contracting (Based on scope, may all be in house) – mid March</li> </ul>

# Greenlee School Turnaround: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>	<ul style="list-style-type: none"> <li>Principal hiring</li> </ul>	R	G	<ul style="list-style-type: none"> <li>Laurie Grosselfinger will be the Principal</li> <li>Bilingual AP (Julia Linkus) and Comprehensive Literacy Coordinator (Margaret Clark) identified</li> </ul>
<b>Student Recruitment</b>	<ul style="list-style-type: none"> <li>Verify number of students returning in elementary grades</li> <li>Confirm that all students in middle school have made affirmative choice for 2010 school year</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Verification will be complete by March 19</li> <li>Confirmation of students in middle school complete</li> <li>Research begun to identify elementary students who have choiced out, or will be choicing out, in order to recruit them back</li> <li>Greenlee projected for 430 students</li> <li>248 students intending to attend in 2010-11 as of 3/5</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>2010-2011 budget development</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Budget complete</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision, mission, program philosophy, curriculum, instruction, and schedule design</li> </ul>	G	G	<ul style="list-style-type: none"> <li>With Principal detailed planning has begun</li> <li>Researching external vendors for planning, turnaround grant applications, implementation</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Meet with constituents to gain community perspective, address concerns, learn needs of students, and get input for school design</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Community Meeting held on Thursday, February 25<sup>th</sup> to introduce team, present overview of the programs that will be at Greenlee next year</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>	NA	NA	

# Greenlee Middle School Student Transition

---

- Choice Liaison/outreach summary (Choice Liaison Ana Gonzalez)
  - Organized parent meetings on choice and parent visits to Manny Martinez Middle School and Dora Moore K-8
  - Held daily office hours to offer parents one-on-one counseling
  - Informed parents of choices (phone and in-person)
  - Facilitated the completion of choice applications
  - Organized school staff to deliver information to other students and parents and to gather correct student data
- Greenlee outreach effort targeting both students and parents
  - Welcome Letter and Visits to the Receiving Schools
    - Builds Parent-School Relationship to help parents feel engaged with the receiving school
    - Allows parents and students to gain a better understanding of the academic program, schedule, transportation, school distribution and special programs
    - Team building through Parent-Student-School bonding activities such as picnics, contests and dinners
  - Articulated Guest Speakers Program
    - Series of guest speakers to help understand the adolescent phase and learn how to be a supportive parent
  - Shadowing Month
    - Gives students opportunity to learn about academic program, building layout, meet various teachers, etc.
  - School Pair Program Contest
    - Student participation in a project to strengthen new and existing students' relationships
      - Dora Moore: create a technology project; Manny Martinez: participate in a Core Value project
- Middle School Distribution
  - 119 Middle School students
  - Majority attending either Manny Martinez (26%) or Dora Moore (25%)
  - Smaller groups attending Morey (8%), Merrill (7%), DCIS (7%), WDP (5%), Out of District (5%)
  - Remainder attending Kepner, Kunsmiller, Lake, Grant, Fairmont, GALS, Skinner, Rishel, DSST, Henry (<3% each)

# Lake IB: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>	<ul style="list-style-type: none"> <li>Leadership Selected</li> <li>Staff selection</li> <li>Staff development</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Leadership Selection: Amy Highsmith has been named the principal for 6th grade IB Program and Elza Guajardo has been named the principal for the 7th &amp; 8th grade IB Program</li> <li>Staff selection: In process following regular DPS staffing process</li> <li>Staff development: Plan development pending (TBD once staff is hired)</li> </ul>
<b>Student Recruitment</b>	<ul style="list-style-type: none"> <li>Verification forms collected from students</li> <li>1<sup>st</sup> Round Lake Boundary students identified</li> <li>Non-boundary 1<sup>st</sup> Round Choice students identified</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Verification forms distributed to present 6th and 7th grade students are being collected to determine which students will be returning</li> <li>Current 6th grade: 183 students with 142 forms returned (77%)</li> <li>Current 7th grade: 164 students with 110 forms returned (67%)</li> <li>85 1<sup>st</sup> round boundary student applications for 6th grade received</li> <li>34 1<sup>st</sup> round choice out of boundary student applications received</li> <li>Lake IB target enrollment for 120 students</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>School budget complete</li> <li>Shared Campus construction budget developed</li> <li>Shared Campus Plan developed</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Work on the Shared Campus Plan is almost complete (meeting occurred on February 22)</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision, mission, program philosophy, curriculum, instruction, and schedule design</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Co-Principals are developing plan</li> <li>Researching external vendors for planning, turnaround grant applications, implementation</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Community participation in focus meetings to give input on the school vision, mission, and culture</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Community focus meetings pending; facilitator identified; planning with principals to begin</li> <li>Spring family engagement bbq being planned</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>The Lake building on schedule to be ready for student occupation August 1, 2010</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Principals have met several times with OSRI and construction to submit their facility requests</li> <li>Construction and the architects have toured the building to determine safety and feasibility of requests to do the schematic design</li> <li>Lake IB principal's office FF&amp;E delivered</li> </ul>

# West Denver Prep at Lake: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Leadership and Governance</b>	<ul style="list-style-type: none"> <li>School leader hired</li> <li>Signed contract</li> <li>Final Board Member Roster with Disclosures</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Leader hired and working</li> <li>Contract signed</li> <li>Final roster and disclosures due April 1</li> </ul>
<b>Student Recruitment/ Enrollment</b>	<ul style="list-style-type: none"> <li>75% students on May 1</li> <li>IC by July 15</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Applications: 140</li> <li>Target Enrollment: 120</li> <li>Lottery complete, communicating with families</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>District allocations determined</li> <li>Year 1 final adopted budget</li> <li>Shared Campus construction budget developed</li> <li>Shared Campus Plan developed</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Due March 15</li> <li>Due June 1</li> <li>Work on the Shared Campus Plan is almost complete (meeting occurred on February 22)</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> <li>Program philosophy design and core academic plan in place</li> </ul>	G	G	<ul style="list-style-type: none"> <li>The program meets an identified need in the District</li> <li>Preparing to open in August 2010</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Variety of outreach forms/strategies in use to engage key stakeholders</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Variety of open houses and ongoing meetings planned</li> <li>New outreach will begin following lottery</li> </ul>
<b>New School Training</b>	<ul style="list-style-type: none"> <li>Phase 1: Introduction</li> <li>Phase 2: Finance</li> <li>Phase 3: District Accountability and Support</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Phase 1 Training: Complete</li> <li>Phase 2 Training: Finance-March 15</li> <li>Phase 3: District Policy-May 15</li> </ul>
<b>Facility Readiness/ Operations</b>	<ul style="list-style-type: none"> <li>The Lake building on schedule to be ready for student occupation August 1, 2010</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Principals have met several times with OSRI and construction to submit their facility requests</li> <li>Construction and the architects have toured the building to determine safety and feasibility of requests to do the schematic design</li> </ul>

# Lake Campus Recruitment/Enrollment Status

---

- Enrollment Summary

- 28% increase in number of in-boundary 6<sup>th</sup> grader students for 2010-2011 compared to 2009-2010
  - 146 in-boundary 6<sup>th</sup> grade students attend Lake this year
  - 187 in-boundary 6<sup>th</sup> grade students intend to enroll in a Lake Shared Campus boundary school in 2010-2011
  - Increase of 41 more 6<sup>th</sup> grade students with five more months to go before school opens
- Lake IB – 154 6<sup>th</sup> grade students projected as of 3/8/10
  - 85 in-boundary students chose Lake IB as 1st preference school; assigned to Lake IB for 2010-2011
  - 35 in-boundary students didn't make a choice; have been assigned by Choice Office to Lake IB for 2010-2011
  - 34 out-of-boundary students who have been approved to attend Lake IB via a Choice application
- West Denver Prep at Lake – 140 students as of 3/3/10
  - 107 choice-in students
  - 33 in-boundary students assigned to West Denver Prep at Lake

- Choice Liaison/outreach summary (Choice Liaison, Oliva Amaro)

- Worked with eight elementary boundary schools to provide information about boundary options
- Held office hours at eight boundary schools and made home visits to offer parents middle school counseling
- Communicated /coordinated opportunities for students to visit WDP campuses and meet with Lake IB principal
- Coordinated intent form process during first and second-round choice periods
- Direct mailings invited students to Information Nights and/or to schedule a personal consultation
- Three Information Nights held with WDP at Lake to share Lake Campus changes and help parents choose a school
- AmeriCorps called/visited in-boundary households to invite parents/students to Information Nights
- Lake IB principal made personal visits to 5<sup>th</sup> grade classrooms in feeder schools
- Lake IB website revised to include information about 6<sup>th</sup> Grade Academy and Information Nights
- Outreach efforts also conducted in Spanish

# Lake Shared Campus Status

---

- General Overview/Enrollment Assumptions
  - Representatives from OSRI, DPS Facility Planning, Construction Services and the COO's office have met with school leaders from Lake IB and WDP at Lake to review their respective educational program facility needs
  - General understanding of the classrooms and support spaces each program will use for the 2010-11 school year
  - Assuming student counts of 300 for WDP at Lake, 600 for Lake IB at full build out = 87% of APC
- Project Scope (Room Use Plan) Developed
  - Preliminary project scope has been turned over to the project architect for additional development and review
  - Both Lake IB and WDP at Lake school leaders will get the opportunity to meet with project architect, OSRI Project Manger and DPS Construction Services Project Manager to refine the project plans at least two times before the design is confirmed
- Facility Design, Construction and Use Agreement Timeline
  - Design Phase February-April
  - Facility Use Agreement for WDP Completed May
  - Construction Phase April-July
  - Classroom Prep (facility cleaning and move in) Late July-Early August
  - Classroom/student ready August 6, 2010
- Summary of Building Use by Lake IB
  - Will continue to use west (main lobby), east and south entrances of facility
  - Will use all classrooms and support spaces south of main lobby on the 1<sup>st</sup> floor, including the newer building addition w/ computer labs, and the majority of the 2<sup>nd</sup> floor with the exception of the north wing
  - Will continue to use main office and auxiliary office support spaces on 1<sup>st</sup> floor and corresponding support spaces on the 2<sup>nd</sup> floor
  - Classroom functions being displaced in north wing will be recreated in other portions of Lake facility
  - Programs will share lunchroom, auditorium, and gymnasium via the shared campus plan

# Lake Shared Campus Status

---

- **Summary of Building Use by WDP at Lake**

- Main entrance is anticipated to be on the north side of facility (garden level) utilizing the north wing of Lake facility to provide clear delineation of space between the two programs
- Intent is to use all available garden level classroom spaces, north wing of the 2<sup>nd</sup> floor, and all of 3<sup>rd</sup> floor at full build out
- Underutilized garden level will be improved, including the addition of a new bathroom, reclaiming the old woodshop and the creation of some administrative space to support WDP at Lake
- Programs will share lunchroom, auditorium, and gymnasium via the shared campus plan

- **Facility Improvements**

- General intent of shared campus improvements is to enhance the overall building usability regardless of who the users may be
- Lake IB and WDP at Lake school leaders encouraged to attend weekly Owner-Architect-Contractor (OAC) meetings to follow the facility improvement process and answer questions that arise from the project team as the building improvements are implemented
- All work to be completed in preparation for August 2010 opening

- **Visual Branding**

- Facility improvements include the implementation of visual branding elements to define each school's core space, establish identity
- Visual branding elements will be completed as part of the 2010 opening

- **Shared Campus Leadership Team**

- Both schools will come together to form a “shared campus leadership team” that includes the facility manager, food service kitchen manager, and other representatives the schools deem important to the overall success of the shared campus
- The OSRI project manager will work with both schools to prepare for their shared campus opening and will continue to support each school throughout their respective enrollment build out

- **Upcoming Activities**

- Continued design refinement and review by school leaders
- WDP at Lake Facility Use Agreement review
- Review and sign Shared Campus Memorandum of Understanding
- Formalize development of Shared Campus Plan between both schools

# West Denver Prep at Emerson: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Leadership and Governance</b>	<ul style="list-style-type: none"> <li>School leader hired</li> <li>Signed contract</li> <li>Final Board Member Roster with Disclosures</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Leader hired and working</li> <li>Contract signed</li> <li>Final roster and disclosures due April 1</li> <li>Staffing effort underway</li> </ul>
<b>Student Recruitment/ Enrollment</b>	<ul style="list-style-type: none"> <li>75% students on May 1</li> <li>IC by July 15</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Applications: 160</li> <li>Target Enrollment: 120</li> <li>Lottery complete, communicating with families</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>District allocations determined</li> <li>Year 1 final adopted budget</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Due March 15</li> <li>Due June 1</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> <li>Program philosophy design and core academic plan in place</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>The program meets an identified need in the District</li> <li>Preparing to open in August 2010</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Variety of outreach forms/strategies in use to engage key stakeholders</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Variety of open houses and ongoing meetings planned</li> <li>New outreach will begin following lottery</li> </ul>
<b>New School Training</b>	<ul style="list-style-type: none"> <li>Phase 1: Introduction</li> <li>Phase 2: Finance</li> <li>Phase 3: District Accountability &amp; Support</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Phase 1 Training: Complete</li> <li>Phase 2 Training: Finance-March 15</li> <li>Phase 3: District Policy-May 15</li> </ul>
<b>Facility Readiness/ Operations</b>	<ul style="list-style-type: none"> <li>Facility Secured</li> <li>Facility Approved by BOE</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Preliminary scope completed; facility improvements identified to support program</li> <li>Initial project budget established and approved</li> <li>Schematic design effort underway</li> <li>Architect selected</li> </ul>

# Denver Green School at Fallis: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Staff Selection &amp; Development</b>	<ul style="list-style-type: none"> <li>Leadership Selected</li> <li>Staff selection</li> <li>Staff development</li> </ul>	G	G	<ul style="list-style-type: none"> <li>School leaders have been identified and one hired</li> <li>Staff hiring on track</li> <li>Development: Professional development plan being drafted</li> </ul>
<b>Student Recruitment</b>	<ul style="list-style-type: none"> <li>Verify number of boundary students that will attend</li> <li>Recruitment plan developed and implemented</li> </ul>	G	Y	<ul style="list-style-type: none"> <li>Marketing working w/ DGS to execute robust recruitment plan</li> <li>64 students recruited to date, increasing daily</li> <li>Verification of boundary students has begun. Families were contacted by March 1</li> <li>Target enrollment 238 students</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>Budget development</li> </ul>	G	G	<ul style="list-style-type: none"> <li>February budget meetings complete</li> <li>Full growth budget shows no recurring deficits</li> <li>2010-2011 school budget completed and approved by Finance</li> <li>Detailed budget model developed that allows DGS to view school expenses and revenue for 2010 as well as future years</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Innovation School Application submittal</li> <li>“Plan to Plan” development for timing, resources, and deliverables for curriculum</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Innovation School application submitted</li> <li>Plans pertaining to school culture and professional development being developed</li> <li>Scope of work regarding “CAO Deliverables,” curriculum, Peer Review and Evaluation System, Assessment System and Progress Reporting, and RTL Plan developed and implementation begun</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Variety of outreach forms/strategies in use to engage key stakeholder</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Office hours have been implemented</li> <li>Website up (new one in development)</li> </ul>
<b>Facility Readiness</b>	<ul style="list-style-type: none"> <li>Facility improvements identified and work on schedule</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Eco-charette (Feb 3) was successful and is informing plans moving forward</li> <li>Schematic design review completed February 22</li> </ul>

# Denver Language School at Whiteman: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Leadership and Governance</b>	<ul style="list-style-type: none"> <li>School leader hired</li> <li>Signed contract</li> <li>Final Board Member Roster with Disclosures</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Leader hired and working</li> <li>Contract signed</li> <li>Final roster and disclosures due April 1</li> </ul>
<b>Student Recruitment/ Enrollment</b>	<ul style="list-style-type: none"> <li>75% students on May 1</li> <li>IC by July 15</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Applications: 498</li> <li>Target Enrollment: 225</li> <li>Acceptance Deadline: March 15</li> <li>Waiting List: 140</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>District allocations determined</li> <li>Year 1 final adopted budget</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Due March 15</li> <li>Due June 1</li> <li>Completing facility improvement budget review by next week</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> <li>Program philosophy design and core academic plan in place</li> </ul>	G	G	<ul style="list-style-type: none"> <li>The program meets an identified need in the District</li> <li>Preparing to open in August 2010</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>On going</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Multiple open houses held for interested families</li> </ul>
<b>New School Training</b>	<ul style="list-style-type: none"> <li>Phase 1: Introduction</li> <li>Phase 2: Finance</li> <li>Phase 3: District Accountability and Support</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Phase 1 Training: Complete</li> <li>Phase 2 Training: Finance-March 15</li> <li>Phase 3: District Policy-May 15</li> </ul>
<b>Facility Readiness/ Operations</b>	<ul style="list-style-type: none"> <li>Facility Secured</li> <li>Facility Approved by BOE</li> </ul>	G	G	<ul style="list-style-type: none"> <li>Preliminary project scope completed</li> <li>Architect hired and kickoff meeting held with DLS</li> <li>Continuing meetings between project team and DLS on facility improvements as part of schematic design</li> <li>Begin review of Facility Use Agreement</li> <li>Need to select a foodservice provider</li> </ul>

# Girls Athletic Leadership School: Progress Benchmarks

Development Area	Key Benchmark	Rating		Comments/Actions/Next Steps
		Feb	Mar	
<b>Leadership and Governance</b>	<ul style="list-style-type: none"> <li>School leader hired</li> <li>Signed contract</li> <li>Final Board Member Roster with Disclosures</li> </ul>	G	Y	<ul style="list-style-type: none"> <li>Identified leader has resigned for personal reasons; school founder temporarily acting as school leader; principal interviews underway</li> <li>Contract signed</li> <li>Final roster and disclosures due April 1</li> </ul>
<b>Student Recruitment/ Enrollment</b>	<ul style="list-style-type: none"> <li>75% students on May 1</li> <li>IC by July 15</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Applications: 230</li> <li>Target Enrollment: 150</li> <li>Acceptance Deadline: Rolling</li> </ul>
<b>Planning &amp; Budgeting</b>	<ul style="list-style-type: none"> <li>District allocations determined</li> <li>Year 1 final adopted budget</li> </ul>	Y	G	<ul style="list-style-type: none"> <li>Due March 15</li> <li>Due June 1</li> </ul>
<b>Academic Readiness</b>	<ul style="list-style-type: none"> <li>Vision and mission identified</li> <li>Program philosophy design and core academic plan in place</li> </ul>	G	G	<ul style="list-style-type: none"> <li>The program meets an identified need in the District</li> <li>Preparing to open in August 2010</li> </ul>
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>On going</li> </ul>	G	G	<ul style="list-style-type: none"> <li>School conducted outreach to target population</li> </ul>
<b>New School Training</b>	<ul style="list-style-type: none"> <li>Phase 1: Introduction</li> <li>Phase 2: Finance</li> <li>Phase 3: District Accountability and Support</li> </ul>	W	G	<ul style="list-style-type: none"> <li>Phase 1 Training: Complete</li> <li>Phase 2 Training: Finance-March 15</li> <li>Phase 3: District Policy-May 15</li> </ul>
<b>Facility Readiness/ Operations</b>	<ul style="list-style-type: none"> <li>Facility Secured</li> <li>Facility Approved by BOE</li> </ul>	R	Y	<ul style="list-style-type: none"> <li>In process of finalizing a lease at Calvary Temple at 200 S. University Blvd</li> </ul>

# Charter Renewal Process Update

---

- Charter renewals in progress
  - March contract renewals on track
    - Omar D. Blair, Southwest Early College, Life Skills,
    - Escuela (continuing negotiations around financial agreement)
    - PS 1 ( in process of identifying one year facility to ensure fiscal stability during close out year)
  - April contract renewals on track
    - Northeast Academy, Connections Academy, Florence Crittenton
- Charter turnaround in progress
  - Northeast Academy
    - School has selected an EMO (Ridgeview Classical Institute) and executed a management contract; EMO has conducted initial review of school operations and leadership
    - EMO recommended and NACS Board agreed to terminate principal effective immediately; Vice-Principal is currently serving as interim principal
    - There is significant concern among a portion of the community and parents regarding how the turnaround is being conducted and specifically the removal of the former principal
    - EMO still needs to conduct evaluation of teaching staff and academic program and make recommendations to the NACS Board by March 15; we expect the school to request an extension to April 19 for EMO evaluation that was delayed due to the change in leadership

# Charter Renewal Process Update

---

- Charter closure in progress
  - Skyland - Denver Big Picture High School
    - School financial and operational problems have stabilized
    - School is now working collaboratively with district staff to successfully close the school at the end of the current school year
    - The school will require an additional \$50K to provide for the on-site DPS administrator and to remain open through remainder of the year
    - The school and the district have executed a funding agreement governing future payments to the school with specific reporting and audit requirements

# New Schools for 2009-2010 Summary

- Enrollment Status

<b>Schools Opened for 2009-2010</b>			
<b>School</b>	<b>Projection 2009-2010</b>	<b>Enrollment (October Count) 2009-2010</b>	<b>Average % of Students in Attendance</b>
Cesar Chavez Academy	274	333	92.9%
Envision Leadership Prep	215	179	89.0%
Justice HS (Alt)	125	95	70.9%
KIPP Denver Collegiate HS	120	129	96.1%
Kunsmiller	562	644	93.0%
Manny Martinez MS	360	209	89.3%
MSLA	128	134	92.7%
WDP – Harvey Park	100	120	95.1%